



APEN Ltd works to support professional development in extension and related fields in Australia, New Zealand and the broader Asia Pacific region

APEN Annual General Meeting 2024

Notice is hereby given that the Australasia-Pacific Extension Network Ltd (ABN 81 760 842 687) Annual General Meeting will be by web conference on Friday, 15 November 2024 at 12:00noon AEDT / 2:00pm NZDT.

Please register in advance of the meeting via the below link:

<https://us02web.zoom.us/meeting/register/tZwucuihpz0pGtVs5HCC043Wx5uh8tCRDhwZ>

1. Opening Business

- Welcome
- Attendance
- Apologies / Proxies
- **Motion to accept** the Minutes of the 2023 Annual General Meeting

2. Reports [as tabled in Annual Report]

- President's Report
- Treasurer's Report
- Audited 2023 – 2024 Financial Statements and Auditor's Report
- **Motion to accept** the 2024 APEN Annual Report and 2023 – 2024 Audited Financial Statements

3. Vote of thanks to Peter Long, Pat Hamilton and Robin Barker-Gilbert

4. Special Resolution: Motion to Accept that for the purposes of the Corporations Act 2001 (Cth) (Corporations Act) and for all other purposes, an amended constitution be adopted as the constitution of the Company in the form set out in the Attachment to the Notice of the Annual General Meeting.

5. Election of the Board

- **Motion to accept** Dr Salman Quddus to the APEN Board
- **Motion to accept** Dr Olive Hood to the APEN Board

6. Election of Regional Coordinators (RCs) for the Regional Activities Committee

- **Motion to accept** Tayla Field to the APEN Tasmanian Regional Coordinator position
- **NZ RC can be nominated from the floor**

7. Appointment of Auditor 2024 – 2025

- **Motion to accept** Tinworth & Co. be appointed Auditor for the financial year 2025/2026



8. Confirm the appointment of the Company Secretary and the physical address of APEN's registered office

- **Motion to accept** that Megan Ogier from The Association Specialists continue as APEN Ltd's Company Secretary
- **Motion to accept** that APEN Ltd's Company Address for 2024 – 2025 be Suite 5.02, Level 5, 655 Pacific Highway, St Leonards, NSW, 2065

9. Annual Membership Fees for 2025/2026

- **Motion to accept** the proposed APEN 2025/2026 Annual Membership fees

2025/2026 Annual Membership Fees (Ex GST)

Ordinary Member: \$133

Professional Member: \$186

Student Member: \$33

Retiree Member: \$67

Life member: complimentary

Overseas (excl NZ & Austr.): \$33

Business Supporter 30+ Members: \$3,308

Business Supporter less than 30 Members: \$1,654

10. General Business

11. Meeting Close